

South Hams Licensing Committee



Title:	Agenda										
Date:	Thursday, 9th March, 2023										
Time:	11.00 am										
Venue:	Council Chamber - Follaton House										
Full Members:	<p style="text-align: center;">Chairman Cllr Brown</p> <p style="text-align: center;">Vice Chairman Cllr Rowe</p> <p><i>Members:</i></p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Cllr Hodgson</td> <td>Cllr Reeve</td> </tr> <tr> <td>Cllr Holway</td> <td>Cllr Smerdon</td> </tr> <tr> <td>Cllr Kemp</td> <td>Cllr Thomas</td> </tr> <tr> <td>Cllr Pannell</td> <td>Cllr O'Callaghan</td> </tr> <tr> <td>Cllr Pringle</td> <td>Cllr Sweett</td> </tr> </table>	Cllr Hodgson	Cllr Reeve	Cllr Holway	Cllr Smerdon	Cllr Kemp	Cllr Thomas	Cllr Pannell	Cllr O'Callaghan	Cllr Pringle	Cllr Sweett
Cllr Hodgson	Cllr Reeve										
Cllr Holway	Cllr Smerdon										
Cllr Kemp	Cllr Thomas										
Cllr Pannell	Cllr O'Callaghan										
Cllr Pringle	Cllr Sweett										
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.										
Committee administrator:	Democratic.Services@swdevon.gov.uk										

- 1. Apologies for absence**
- 2. Minutes of last meeting** **1 - 4**
- 3. Division of Agenda**
to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;
- 4. Declarations of interest**
In accordance with the Code of Conduct, Members are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests including the nature and extent of such interests they may have in any items to be considered at this meeting;
- 5. Consideration of an application to license a vehicle as a Hackney Carriage** **5 - 30**

MINUTES OF THE MEETING OF THE LICENSING COMMITTEE HELD AT FOLLATON HOUSE, TOTNES ON THURSDAY 5 JANUARY 2023

MEMBERS

* Cllr D Brown - Chairman

* Cllr R Rose - Vice-Chairman

* Cllr J Hodgson

∅ Cllr T Holway

∅ Cllr K Kemp

* Cllr G Pannell

∅ Cllr K Pringle

* Cllr B Taylor (substituting Cllr K Pringle)

* Cllr H Reeve

* Cllr P Smerdon

* Cllr D Thomas

∅ Cllr D O'Callaghan

∅ Cllr J Sweett

* Denotes attendance

∅ Denotes apology for absence

Officers in attendance and participating:

All Agenda Items: Senior Specialist – Licensing; Licensing Specialist; Solicitor and Specialist – Democratic Services

L.11/22 **MINUTES**

The minutes of the meeting of the Licensing Committee held on 17 November 2022 were confirmed as a correct record.

L.12/22 **DECLARATIONS OF INTEREST**

Members were invited to declare any interests in the items of business to be considered during the course of the meeting, but there were none made.

L.13/22 **EXCLUSION OF THE PUBLIC AND PRESS**

RESOLVED

“That in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item of business in order to avoid the likely disclosure to them of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act”

L.14/22

DETERMINATION OF WHETHER TO GRANT A HACKNEY CARRIAGE AND PRIVATE HIRE DRIVER LICENCE

Consideration was given to an exempt report that asked the Committee to determine whether an individual was a 'fit and proper person' to hold a Hackney Carriage/Private Hire Driver Licence in accordance with Section 59 of the Local Government (Miscellaneous Provisions) Act 1976.

The Licensing Specialist introduced the report and the individual was invited to make representations to the Committee. At the conclusion of his address, Members of the Committee asked a series of questions.

Once all parties were satisfied that they had no more questions or issues to raise, the Committee adjourned at 11.17 am in the presence of the Solicitor.

Having fully considered the matter, the meeting was then re-convened at 12:30pm and the Chairman read the decision as follows:

Members of the Licensing Committee have considered very carefully your application for a Hackney Carriage and Private Hire Driver Licence

- We have read the Licensing Officer's report, which you have had sight of and the SHDC taxi licensing policy
- We have listened very carefully to what you have told us today
- The main priority of the licensing regime is to ensure public safety. As this is a civil matter, the evidence of proof is based on the balance of probabilities, the onus being on yourself to satisfy the Authority that you are a 'fit and proper person' to drive a Hackney Carriage or Private Hire Vehicle.

The Committee have decided by a majority that on a balance of probability that you are not a fit and proper person to be licensed as private hire driver or hackney carriage driver.

The Committee considered Hackney Carriage and Private Hire Licensing Policy at para 6.7 and 9.3 for the reasons for the decision

The Committee have therefore decided to refuse your application.

The Committee received legal advice in terms of:

- 1) The legal test be applied – it being appropriate to regard as good reason anything which a reasonable and fair minded decision maker acting in good faith and with proper regard to the interests of both the public and the driver

- 2) The statutory provisions under which this fitness Committee made a decision namely SECTION 51 AND SECTION 59 Local Government (Miscellaneous Provisions) Act 1976
- 3) The option available to the committee
- 4) The burden of proof being upon you to prove that you on a balance of probability a fit and proper person, which in the Committee's opinion you did not discharge.

The reasons for the decision are as follows:

- A) Convictions for dishonesty
- B) Convictions for violent offences
- C) Failure to disclose all your convictions in the application form
- D) In the interests of public safety

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Agenda Item 5

Report to: **Licensing Committee**
Date: **9th March 2023**
Title: **Consideration of an application to license a vehicle as a Hackney Carriage**
Portfolio Area: **Customer First**

Wards Affected: **All**

Relevant Scrutiny Committee:

Urgent Decision: **N** Approval and clearance obtained: **Y**

Date next steps can be taken: **N/A**

Author: **Naomi Stacey** Role: **Senior Licensing Officer**

Contact: **01803 861268 / naomi.stacey@swdevon.gov.uk**

Recommendation:

That the Committee considers the application for a new Hackney Carriage licence and determines:

1. Whether the vehicle type is suitable to be licensed as a Hackney Carriage.
2. Whether a Hackney Carriage licence may be granted for this vehicle, subject to the Applicants providing additional documentation as listed in the report at section 2.7

These recommendations are in accordance with Section 37 of the Town Police Clauses Act 1847.

1. Executive summary

- 1.1 The Licensing Department has received an application from ZEST (Salcombe) Ltd to license a vehicle as a Hackney Carriage.

1.2 The vehicle type does not comply with the South Hams District Council Hackney Carriage and Private Hire Licensing Policy, so the application has been brought before the Licensing Committee to consider.

2. Background

2.1 An application has been received from Niall Rudd and Spencer Williams of ZEST (Salcombe) Ltd, to license an electric shuttle bus as a Hackney Carriage vehicle. ZEST stands for 'Zero Emission Salcombe Transit.' A copy of the application is attached at **Appendix A**.

2.2 The vehicle is known as a 'Fairway Electric Shadow Shuttle' and is manufactured by the Suzhou Eagle Electric Vehicle Manufacturing Company. A photograph of the type of vehicle that they are hoping to license as well as specific details about the vehicle are at **Appendix B**. The vehicle has 8 passenger seats and a maximum speed limit of 42 km/hour which is around 26 miles/hour.

2.3 The South Hams Hackney Carriage and Private Hire Licensing Policy lists a number of vehicle licensing requirements at Section 17.1. One of the requirements is that all new vehicles will have a 4 or 5 Star Euro NCAP Safety Rating.

2.4 The Fairway Electric Shadow Shuttle does not have a rating because it has not undergone testing by Euro NCAP.

2.5 Occasionally the Licensing Department is asked to consider whether to license a vehicle that has not been rated by Euro NCAP. In these circumstances we request equivalent safety information about the vehicle, such as crash testing and details of the safety features included before making a decision. This information is often provided by other reputable organisations such as the Insurance Institute for Highway Safety and National Highway Traffic Safety Administration which are based in the US.

2.6 It has not been possible to obtain equivalent safety information about the Fairway Electric Shadow Shuttle so we are unable to automatically grant a Hackney Carriage licence without further consideration by the Licensing Committee.

2.7 All licensed vehicles must have twice yearly MOTs and enhanced vehicle tests (known as FTA tests) to ensure that they are safe and suitable to be used as a taxi. If the decision is made to license this type of vehicle, the Applicants will be required to provide their MOT Certificate and Certificate of Compliance prior to the licence being granted. This is in addition to a valid vehicle insurance certificate, including cover for hire and reward, as well as proof of public liability insurance.

2.8 During discussion with the Applicants they have confirmed that their plan is to provide the residents and visitors of Salcombe with a 'round-robin'

service throughout the day using their shuttle bus. They would also like to be able to use the vehicle for private hire purposes in the evenings. To be able to operate on a set route charging passengers separate fares, they will also be required to obtain a 'Special Restricted PSV Operators Licence' from the Driver and Vehicle Standards Agency (DVSA).

- 2.9 It is the intention that the vehicle will only be used within Salcombe, although once licensed we cannot restrict the vehicle to only being used in a particular area. During our discussion with the Applicants it was noted that the nature of the vehicle, particularly the speed limit of under 30 miles/hour, would likely limit its use to within the town and nearby beaches.
- 2.10 The company that is supplying the vehicle to ZEST has provided us with certification that they have available in relation to the vehicle (**Appendix C**). The first of these certificates confirms that the manufacturer has a quality management system that meets customer and applicable statutory and regulatory requirements. Although this standard has since been superseded in 2018.
- 2.11 The second certificate confirms that the vehicle meets the essential protection requirements for electrical and electronic equipment, as tested by The Military Technical Institute of the Czech Republic.
- 2.12 The third certificate is to confirm that the manufacturer of the shuttle bus is an organisation that meets the internationally recognised leading environmental management system and is therefore committed to continuous improvement and reduced environmental impact.
- 2.13 We have requested further explanation of the rest of the information provided at **Appendix C**. The Applicants will be able to give this to the Committee at the meeting.
- 2.14 The vehicle will be wheelchair accessible, which would provide a valuable service for wheelchair users living in and visiting in the town. As confirmed in the taxi policy, the Licensing Authority encourages the licensing of wheelchair accessible vehicles (WAVs) as well as the use of vehicles which use cleaner technology such as Ultra-Low Emission Vehicles.
- 2.15 South Hams District Council signed up to the Devon Climate Declaration and declared a Climate Change and Biodiversity Emergency on 25 July 2019. As part of this the Council is working with residents, organisations and businesses to promote the reduction of emissions throughout the District. A zero emission vehicle transit operation would help towards this aim and link to the theme of 'Adapting and mitigating climate change and increasing biodiversity' which is contained within the South Hams 'Better Lives for All 2021' Vision.

- 2.16 Two of the other themes included in the 'Vision' are 'Stimulating a thriving economy' and 'Strengthening community wellbeing'. Both of which are relevant to the provision of the type of service being proposed by ZEST through their electric shuttle bus.

3. Outcomes/outputs

- 3.1 When determining an application for a new Hackney Carriage licence it is expected that a vehicle will meet the minimum standards set by the Licensing Authority in its licensing policy.

- 3.2 Section 37 of Town Police Clauses Act 1847 states:

“The commissioners may from time to time licence to ply for hire within the prescribed distance, or if no distance is prescribed, within five miles from the General Post Office of the city, town, or place to which the special Act refers, (which in that case shall be deemed the prescribed distance,) [such number of]hackney coaches or carriages of any kind or description adapted to the carriage of persons [as they think fit].”

- 3.3 As this is a 'may' power, the Local Authority may choose not to grant a licence for a vehicle. The reference to the prescribed distance is now a reference to the area of the district council.

- 3.4 The fact that the vehicle does not meet the Council's policy does not necessarily mean that the vehicle is unfit to be a Hackney Carriage. A vehicle's suitability should be looked at as a whole in the light of all information available.

- 3.5 The Committee will need to consider the information provided in the report and any additional information provided by the Applicants when determining whether to approve the application.

- 3.6 The main objectives of the Licensing authority in relation to taxi and private hire licensing are:

- The safety and health of drivers and the public;
- Vehicle safety, comfort and access;
- To prevent crime and disorder and to protect the public;
- To encourage environment sustainability.

- 3.7 The decision made should aim to promote the above objectives.

4. Options available and consideration of risk

- 4.1 The two options available to the Committee are to either grant a licence (subject to additional certification being provided) or to refuse to license the proposed vehicle.

- 4.2 When determining whether to grant the licence, the Committee need to be satisfied that the vehicle is safe and suitable to transport members of

the public. While other aspects, such as the fact that the vehicle has zero emissions and would provide a service to the community can be taken into consideration, the main priority is ensuring public safety.

- 4.3 If the Committee determine that the vehicle should not be licensed, then the applicant would have the right of appeal against this decision to the Crown Court.

5. Proposed Way Forward

- 5.1 The Committee need to consider the information provided and determine whether or not the vehicle should be licensed. Reasons must be given for the decision.

6. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance		<p>When determining an application for a new licence it is expected that a vehicle will meet the minimum standards set by the Local Authority in its licensing policy. Section 37 of Town Police Clauses Act 1847 states</p> <p>“The commissioners may from time to time licence to ply for hire within the prescribed distance, or if no distance is prescribed, within five miles from the General Post Office of the city, town, or place to which the special Act refers, (which in that case shall be deemed the prescribed distance,) [such number of]hackney coaches or carriages of any kind or description adapted to the carriage of persons [as they think fit].”</p> <p>As this is a ‘may’ power, the Local Authority may choose not to grant a licence for a vehicle. However a person aggrieved by this decision has the right to appeal.</p> <p>The decision of the Licensing Committee needs to be based on the balance of probabilities. Do the Committee consider that the vehicles are fit to be used as a Hackney Carriage vehicle? Reasons must then be given for the decision.</p> <p>Article 1 of Protocol 1 of the European Convention of Human Rights confers on individuals (and companies)</p>

		<p>the Right to Peaceful Enjoyment of their Possessions and the Protection of Property. Once granted, a licence is a possession and no one can be deprived of his property or have controls put on his property except where the action is permitted by law and justified in the public or general interest. When considering matters relating to the grant, revocation, renewal or refusal of licences, the Committee must consider whether the decision affects an individual, group or company's Human Rights as set out in the Convention and if it does, whether the interference with those rights is permissible by reason of the justifications set out in the Convention. Consideration must be given to whether any interference is proportionate.</p> <p>Members are advised that Article 6 of the Human Rights Act provides that everyone is entitled to a fair hearing. Accordingly, a person should be afforded the right of a hearing before any decision is taken in respect of a licence, which is currently in force. The Applicants have therefore been informed of this hearing, been invited to make written representations beforehand if he so wishes and to also attend the hearing to be heard.</p> <p>There would be a right of appeal against a refusal to Grant a licence which, in the first instance, is to the Crown Court.</p>
Financial		There are no financial implications to the Council unless the Crown Court overturn the Licensing Authority's decision on any appeal.
Risk		There is a risk to the authority that a poor decision may lead to an appeal being made and the decision being squashed by the Crown Court.
Comprehensive Impact Assessment Implications		
Equality and Diversity		None known
Safeguarding		The requirements of ensuring that a vehicle is suitable to be licensed is to ensure that it does not pose a risk to the safety/welfare of vulnerable passengers.
Community Safety, Crime and Disorder		

Health, Safety and Wellbeing		The requirements of ensuring that a vehicle is suitable to be licensed is to ensure that it does not pose a risk to the safety/welfare of vulnerable passengers.
Other implications		

Supporting Information

Appendices:

Appendix A – Application for Hackney Carriage Vehicle Licence

Appendix B – Photograph and vehicle specifications

Appendix C – Certificates and additional information provided by vehicle supplier

Background Papers:

South Hams District Council Hackney Carriage and Private Hire Licensing Policy.

Approval and clearance of report

Process checklist	Completed
Portfolio Holder briefed	No
SLT Rep briefed	No
Relevant Exec Director sign off (draft)	No
Data protection issues considered	Yes
If exempt information, public (part 1) report also drafted. (Cabinet/Scrutiny)	N/A

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APPENDIX A – Application form

Application for GRANT or RENEWAL of Hackney Carriage/Private Hire Vehicle Licence

Town Police Clauses Act 1847/Local Government (Miscellaneous Provisions) Act 1976
 Postal Address: Licensing Department, South Hams District Council, Follaton House, Plymouth Road, Totnes, Devon, TQ9 5NE Telephone: 01803 861234
 Email: licensing@swdevon.gov.uk Website: www.southhams.gov.uk



DATA PROTECTION

South Hams District Council (SHDC) will use the information that you have provided on this form and subsequent information provided by you or others for the purposes of section 57 Local Government Miscellaneous Provisions Act 1976 to assess your application to hold a Hackney Carriage/Private Hire Vehicle Licence and for the administration of the licensing regime. If your application is successful, your name, licence number, licence status, issue date and expiry date will be made available on a public register. SHDC is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other agencies such as the Police, DVLA, and Home Office if criminal activity is suspected or where we are otherwise required to do so by law. By signing this form you are consenting to the processing of your data by SHDC.

1. APPLICATION TYPE		
Type of licence being applied for: <i>(tick/circle as appropriate)</i>	<input checked="" type="radio"/> Hackney Carriage Vehicle	<input type="radio"/> Private Hire Vehicle
Type of application being applied for:	<input checked="" type="radio"/> Grant	<input type="radio"/> Renewal
Full vehicle licence number: <i>(renewal only)</i>	SH	
Application is being made by:	<input type="radio"/> Individual	<input checked="" type="radio"/> Business

2. INDIVIDUAL APPLICANTS DETAILS – <i>business applicants complete section 3</i>			
Title	<input checked="" type="radio"/> Mr, <input type="radio"/> Mrs, <input type="radio"/> Miss, <input type="radio"/> Ms, <input type="radio"/> Other <i>(please state)</i>		
Surname	EJDD		
Forenames	NIALL		
Previous Names	/		
Date of birth	<input type="text"/>	National Insurance No	<input type="text"/>
Address	<input type="text"/>		
		Postcode	<input type="text"/>
Telephone No	<input type="text"/>	Mobile No	<input type="text"/>
Email Address	<input type="text"/>		

3. BUSINESS APPLICANTS DETAILS – Individual applicants complete section 2			
Company Name	ZEST (SALCOMBE) LTD.		
Trading Name (if different to above)			
Directors Name	NIALL RUDD, SPENCER WILLIAMS.		
Registered Address	5 LONGFIELD DRIVE SALCOMBE		
	Postcode	TQ2 8NF	
Telephone No		Company No (if registered)	13352831
Email Address	enquiries@salcombezest.co.uk.		

4. PREVIOUS LICENCES		
Have you previously held a Hackney Carriage / Private Hire Driver or Vehicle Licence? If YES, please give details	YES	<input checked="" type="radio"/> NO
Licensing Authority:		
Have you ever had a Hackney Carriage / Private Hire Driver or Vehicle Licence refused, suspended or revoked?	YES	<input checked="" type="radio"/> NO

5. VEHICLE DETAILS					
Please refer to the vehicle V5 Registration Document or New Keeper's Details Slip when completing the information requested below.					
Registration Number	TBC	Vehicle Colour	TBC.		
Vehicle Make	FAIRWAY	Vehicle Model	FAIRWAY / SHADOW		
Body Type	SINGLE BUS	Date of First Registration			
Type of Fuel	ELECTRIC	Number of Seats (as stated on V5 document)	8		
Cylinder Capacity (cc)		Co2 Emissions	0	g / km	
Vin/Chassis/Frame No.	TBC.				
Wheelchair Accessible?	<input checked="" type="radio"/> YES	NO	If YES, Rear Loading?	YES	<input checked="" type="radio"/> NO
CCTV in vehicle?	YES	<input checked="" type="radio"/> NO	If YES, data protection signs displayed?	YES	NO
Euro NCAP Safety Rating https://www.euroncap.com/en/ratings-rewards/		Stars	Euro NCAP Classification eg large family car, small MPV etc		

Is this vehicle currently licensed with any other Licensing Authority? <i>If YES, please give details</i>	YES	<input checked="" type="radio"/> NO
Licensing Authority:		
Has the vehicle ever been 'written-off' by an insurance company?	YES	<input checked="" type="radio"/> NO
If yes, which category of 'write-off' was given to the vehicle? (It is our policy that vehicles 'written-off' in categories A, B, C or S will not be licensed).		
If the vehicle has been 'written-off' as a category D or N, please confirm that a high level examination of the vehicle has been undertaken and appropriate engineers report is attached to this application certifying the standard of repairs? (Without this information we will be unable to consider the vehicle to be licensed. Please contact us for further details on the information required).	YES	<input checked="" type="radio"/> NO

6. INSURANCE DETAILS			
Insurance Company	TBC		
Policy Number			
Start Date		Expiry Date	

7. MOT CERTIFICATE DETAILS			
Issuing Garage	TBC		
Issue Date		Expiry Date	
MOT Test Number		Mileage	

2 nd MOT CERTIFICATE DETAILS (if renewal)			
Issuing Garage			
Issue Date		Expiry Date	
MOT Test Number		Mileage	

8. FTA STANDARD VEHICLE TEST CERTIFICATE DETAILS			
Issuing Garage			
Issue Date			
2 nd FTA STANDARD VEHICLE TEST CERTIFICATE DETAILS (if renewal)			
Issuing Garage			
Issue Date			

9. EMPLOYMENT DETAILS	
Please state the name and address of the Hackney Carriage proprietor or Private Hire Operator this vehicle will be used by.	
Name	

Address				Postcode	
Telephone No					
Email Address					
Full time		Part time		Hours per week	

10. DECLARATION OF CONVICTIONS

When submitting an application for a Hackney Carriage / Private Hire Vehicle Licence, you are required to declare convictions and cautions you may have by virtue of the Rehabilitation of Offenders Act 1974. Have you ever had any:

Convictions	YES	<input checked="" type="radio"/> NO	Fixed Penalties	YES	<input checked="" type="radio"/> NO
Cautions	YES	<input checked="" type="radio"/> NO	Motoring Offences	YES	<input checked="" type="radio"/> NO
Civil Penalties	YES	<input checked="" type="radio"/> NO	Immigration Offences	YES	<input checked="" type="radio"/> NO

Details of offences, sentences, and fines – continue on separate sheet if necessary

Date:		Court:	
Offence:			
Sentence:			
Date:		Court:	
Offence:			
Sentence:			
Date:		Court:	
Offence:			
Sentence:			
Are you currently on bail or subject of any outstanding charge or summons? If YES, please give full details on a separate sheet			
			YES
			NO

11. APPLICATION CHECKLIST

Please ensure that the application form is completed in full and the relevant supporting documents enclosed. Incomplete applications will not be accepted, which will delay the issuing of your licence.

I enclose the appropriate application fee (<i>£181 Hackney Carriage, £20 Hackney Carriage wheelchair accessible, £160 Private Hire, and £20 Private Hire wheelchair accessible</i>)	
I enclose the relevant V5 Registration Document	

I enclose a valid Insurance Certificate	
I enclose a valid Public Liability Insurance Certificate	
I enclose a valid MOT Certificate	
(renewal) I enclose the interim MOT Certificate	
I enclose the FTA Standard Vehicle Test Certificate	
(renewal) I enclose the interim FTA Standard Vehicle Test Certificate	

12. DECLARATION OF APPLICANT

I hereby certify that to the best of my knowledge and belief the information I have given is correct and I have given it knowing that I shall be liable to prosecution if I have knowingly or recklessly made a false statement or omitted any material particular and accept that South Hams District Council reserves the right to clarify any of my answers or require further information in accordance with the provisions of The Town Police Clauses Act 1847, The Local Government Miscellaneous Provisions Act 1976 and any modification or re-enactment thereof.

I acknowledge that the Hackney Carriage / Private Hire Vehicle Licence issued to me as shown above, remains the property of South Hams District Council, is held on loan by me, and must be returned to the council on demand. I undertake to return the plate within 7 days after revocation, expiry or suspension of my licence under Section 60 of The Local Government (Miscellaneous Provisions) Act 1976 and The Town Police Clauses Act 1847 whether or not any demand is made by the council.

I confirm that I have read any guidance supplied by SHDC, enclosed any required documentation and fees, and agree to abide by the conditions placed on the licence should it be granted.

Signature		Dated	28-02-25
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APPENDIX B – PHOTOGRAPH AND VEHICLE SPECIFICATIONS

ZEST Electric Shuttle Bus



Vehicle information and specifications from supplier website



Product Details

Battery	Deep cycle, lead acid battery, Trojan brand, imported
Motor Power	3KW/5KW DC, 7KW AC
Controller	Curtis brand, Series excited, imported
Passenger capacity	8
Range (loaded) based on flat road at a speed of 20km/h (km)	>70 and 110 when it's without gear box
Max. speed(km/h)	42
Minimum turning radius (m)	4.5
Max. climbing ability	20%
Max. lifting weight	640kgs
Overall dimensions (mm)	4230X1490X2050
Ground Clearance (mm)	140
Body and Frame	
Frame	Welded steel framework with sand blasting+paint treatment

Body	FRP
Hard door	Steel frame+laminated FRP cover sheet
Front Windshield	Laminated
Side window	Safety glass
Large Seats:	Sponge + artificial leather, aluminum armrest
Floor	Bamboo board+ rubber
Electric system	
Lighting system and horn	Front: 2 Headlights (High beam and dipped headlight), 2 front turn signals, 2 fog lights; Back: 2 rear turn signals, 2 taillights(position light & brake light), 1 fog light, 1 reverse light), with DC-DC converter (converting from 48V to 12V) , horn.
Dashboard meter	current meter,voltage meter, speedometer
Charger	input 110V-240V~50Hz-60Hz, output 48V, 25A
Steering and Suspension	
Steering system	Single-stage rack and pinion steering system, automatic rocker compensating function
Brake system	4-wheel hydraulic brake + hand brake
Transmission system	Clutch, 4F+1R gear box/transmission shaft/automatic drive system
Front Suspension system	independent suspension, cylinder hydraulic vibration absorber
Rear Suspension system	integrated rear end, steel plate spring suspension, cylinder hydraulic vibration absorber
Wheel & Tyre	4J*12 steel rim, 145/80-R12 6PR tyre, with wheel cover

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Additional information provided by Fairway Wheels – company providing the vehicle to ZEST



Vojenský technický ústav, s.p.
odštepňný závod VTÚPV
Vita Nejedlého 691, 682 01 Vyskov, Czech Republic

CERTIFICATE

N° VTÚPV - 023/ 2014 / JZ

Applicant: Suzhou Eagle Electric Vehicle Manufacturing Co., Ltd.
No.99 Yin Xin Road, Guo Xiang Town, Suzhou, Jiangsu Province,
P.R.China

Product: Electric golf car

Model: EG202AK, EG202AKSZ, EG202AKSF, EG202AH, EG202AT,
EG204AK, EG204AKSZ, EG204AKSF, EG204AH, EG204AT,
EG206AK, EG206AKSZ, EG206AKSF, EG206AT, EG204AHCX,
EG2028KG, EG2048KG, EG2048ZT2, EG2028TB1, EG6063KA,
EG6063KB, EG6063PA, EG6063PB, EG6063T, EG6063KXC,
EG6063KCX

Manufacturer: Suzhou Eagle Electric Vehicle Manufacturing Co., Ltd.
No.99 Yin Xin Road, Guo Xiang Town, Suzhou, Jiangsu Province,
P.R.China

Rating and principal characteristics: Power Voltage: 48 V DC;
Power: 4 kW

Test results are described in the Test Reports No.:
SHLDE1307011R (tests made by Shanghai Motor Vehicle Inspection Center)

The sample of tested product conforms with the requirements of the following standards
harmonized with the EMC Directive No. 2004/108/EC

- EN 55012:2007+A1:2009

This certificate is valid until: 12. 06. 2017

After preparation of the necessary technical documentation as well as the conformity declaration, the required CE
marking can be affixed on the product. Other relevant directives have to be observed.
The CE mark shall appear according to this sample:

CE

Vyskov, 12. 06. 2014

Tel./Fax: +420 517 303 603
e-mail: milan.brzdek@vtupv.cz
http://www.vtupv.cz

Milan Brzdek
Certification Head





Management System Certification

ENVIRONMENTAL MANAGEMENT SYSTEM CERTIFICATION CERTIFICATE

Suzhou Eagle Electric Vehicle Manufacturing Co., Ltd.

Registered Address: No.699, Dong Yuan Road, Suzhou Industrial Park
Business Location / Production Address: No.99, Yixin Road, Guzhuang Town,
Wuxiang District, Suzhou, Jiangsu Prov. Zip Code: 215000

The Environmental Management System Conforms to the Standard
ISO14001:2004

Certified Scope:

Design, development and production of electric sightseeing bus and golf cart and related management activities

Organization Code: 3041504-01
Registration No.: UT1001292
First Issuing Date: 16 Nov. 2011
Issuing Date: 20 May 2015
Expiration Date: 14 Sep. 2018

Issued By: _____



Only when used in accordance with the Terms of Annual Confirmation of the year from May 2017 to 14 Sep. 2018, can this certificate be valid.

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Item 3	Fuel tanks/rear protective devices - fuel filler arrangements only.
Item 4	Rear registration plate space - all requirements.
Item 7	Audible warning - operation of audible warning device only.
Item 8	Indirect vision - all except field of view.
Item 9	Braking - warning lamps only.
Item 10	EMC - markings only.
Item 12	Interior fittings - no more than 3 separate examples of failure to comply.
Item 13	Anti-theft & immobiliser - all requirements.
Item 16	Exterior projections - no more than 3 separate examples of failure to comply.
Item 17	Speedometer - illumination only.
Item 18	Plates - all requirements.
Item 20-30	Lighting - all except angle of visibility and position.
Item 31	Seat belts - child restraint warning label only.
Item 33	Controls - no more than 3 separate examples of failure to comply.
Item 34	Defrost/demist - all requirements.
Item 35	Wash/wipe - all requirements.
Item 36	Heating - all requirements.
Item 37	Wheel guards - all requirements.
Item 45	Safety glass - approval marking only.
Item 46	Tyres - approval marking, one example only.

10.1 Passenger Cars and Light Goods Vehicles - M1 & N1

No.	Item	Basic IVA M1 passenger	Normal IVA M1 passenger	Basic IVA N1 goods	Normal IVA N1 goods
1	Noise	Inspection	Approval documentation & inspection	Inspection	Approval documentation & inspection
2	Emissions	Inspection	Approval documentation & inspection	Inspection	Approval documentation & inspection
3	Fuel tank (gaseous)	Approval documentation & inspection	Approval documentation & inspection	Approval documentation & inspection	Approval documentation & inspection
4	Rear registration plate	Inspection	Inspection	Inspection	Inspection
5	Steering effort	Inspection	Inspection	Inspection	Inspection
6	Door latches and hinges	Inspection	Inspection	Inspection	Inspection
7	Horn	Inspection	Inspection	Inspection	Inspection
8	Rear vision	Inspection	Inspection	Inspection	Inspection
9	Braking	Inspection	Approval documentation	Inspection	Approval documentation & inspection
10	EMC	Inspection	Inspection	Inspection	Inspection
12	Interior fittings	Inspection	Inspection	N/A	N/A
13	Anti-theft	Inspection	Approval documentation & inspection	Inspection	Approval documentation & inspection
14	Protective steering	Inspection	Approval documentation	Inspection GVM ≤ 1500kg	Approval documentation GVM ≤ 1500kg
15 & 38	Seat strength (head rests included)	Inspection	Inspection	Inspection	Inspection

10.1 Passenger cars and light goods vehicles - M1 & N1 cont

No.	Item	Basic IVA M1 passenger	Normal IVA M1 passenger	Basic IVA N1 goods	Normal IVA N1 goods
16	Exterior projection	Inspection	Inspection	N/A	N/A
17	Speedometer & reverse gear	Inspection	Inspection	Inspection	Inspection
18	Plates (statutory)	Inspection	Inspection	Inspection	Inspection
19	Seat belt anchorages	Inspection	Approval documentation	Inspection	Approval documentation
20	Installation of lighting & light signalling	Inspection	Inspection	Inspection	Inspection
21	Retro reflectors	Inspection	Inspection	Inspection	Inspection
22	Side lights, marker lights, stop lights	Inspection	Inspection	Inspection	Inspection
23	Direction indicators	Inspection	Inspection	Inspection	Inspection
24	Rear registration plate lamps	Inspection	Inspection	Inspection	Inspection
25	Headlamps (including bulbs)	Inspection	Inspection	Inspection	Inspection
26	Front fog lamps	Inspection	Inspection	Inspection	Inspection
28	Rear fog lamps	Marking & inspection	Marking & inspection	Marking & inspection	Marking & inspection
29	Reversing lamps	Inspection	Inspection	Inspection	Inspection
30	Parking lamps	Inspection	Inspection	Inspection	Inspection
31	Seat belts	Inspection	Inspection	Inspection	Inspection
32	Forward vision	Inspection	Inspection	Inspection	Inspection
33	Identification of controls	Inspection	Inspection	Inspection	Inspection
34	Defrost/demist	Inspection	Inspection	Inspection	Inspection

10.1 Passenger cars and light goods vehicles - M1 & N1 cont

No.	Item	Basic IVA M1 passenger	Normal IVA M1 passenger	Basic IVA N1 goods	Normal IVA N1 goods
35	Wash/wipe	Inspection	Inspection	Inspection	Inspection
36	Heating systems	Inspection	Inspection	Inspection	Inspection
37	Wheel guards	Inspection	Inspection	N/A	N/A
39	CO ₂ emissions/fuel consumption	N/A	Approval documentation	N/A	Approval documentation
40	Engine power	Declaration	Declaration	Declaration	Declaration
44 & 48	Masses and dimensions	Inspection	Inspection	Inspection	Inspection
45	Safety glass	Marking & inspection	Marking & inspection	Marking & inspection	Marking & inspection
46	Tyres	Marking & inspection	Marking & inspection	Marking & inspection	Marking & inspection
50	Couplings (if fitted)	Marking & inspection	Marking & inspection	Marking & inspection	Marking & inspection
53	Frontal impact (if <2500kg GVM)	N/A	Approval documentation	N/A	N/A
54	Side impact (if <700mm R point)	N/A	Approval documentation	N/A	N/A
60	Frontal protection (bull bars)	Marking & inspection	Marking & inspection	Marking & inspection	Marking & inspection

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